

2027 Spring Graduate School of Int'l Studies Application

Period: 1st round 9AM Oct 12 ~ 6PM Oct 30, 2026

2nd round 9AM Nov 23 ~ 6PM Dec 11, 2026

Location: Office of International Affairs(#151, N10), Chungbuk National University
1 Chungdae-ro, Seowon-gu, Cheongju, Chungbuk 28644, Republic of Korea

- Domestic: Online(<https://enter.jinhakapply.com/>) + Original Docs by post/visit
- Overseas: Online(<https://enter.jinhakapply.com/>) + Original Docs by post

* All original documents of all applicants must be submitted by visit or post until the deadline

* If you can not access the online application website above, please call us.



Spring Semester 2027 Admission Guide to Graduate School of Int'l Studies for Int'l Students

CBNU
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[Application Forms] Download here

<https://oia.cbnu.ac.kr/home/sub.do?menukey=7679>

[Form 1] Grad. Application Checklist

[Form 1-1] Statement of Purpose(SOP)

[Form 2] Consent to Access Academic Records

[Form 3] Affidavit of Financial Support(By the applicant or parents)

[Form 3-1] Reference by CBNU prospective academic advisor

[Form 3-2] Financial Guarantee Letter(by CBNU prospective academic advisor)

[Form 3-3] CBNU Certificate of Financial Support



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■ Schedule

Category	1 st round	2 nd round	Notes
Pre-contact with the (Prospective) Academic Advisor (Mandatory)	Oct. 12 (Mon), by 18:00	Nov. 23 (Mon), by 18:00	- Email / Tel. / Visiting the Department Office in person - Please refer to the contact information on each department's website. [Form 3-1] Reference by CBNU prospective academic advisor.
Online Application	Oct. 12 (Mon) – Oct. 30 (Fri), by 18:00	Nov. 23 (Mon) – Dec. 11 (Fri), by 18:00	- Application fee: KRW 50,000 - Online application: https://enter.jinhakapply.com/ - Download forms: https://oia.cbnu.ac.kr
Original Documents Deadline	Nov. 6 (Fri), by 18:00	Dec. 11 (Fri), by 18:00	- Submit originals by post or in person to the Office of International Affairs (N10, Room 151). - Applicants who fail to submit originals by the deadline will be excluded from screening and may not attend the interview. - Final CBNU Korean Language Program completion certificates may be submitted in February. - Language test scores must remain valid beyond Mar. 2, 2027. - Academic documents: original apostille or consular authentication or original notarized copy. - Nationality documents: original or original notarized copy.
Financial Documents Deadline	See p.7		Submit originals by mail or in person to the Office of International Affairs (N10, Room 151).
Screening	Mid November, 2026	Mid January, 2027	- Department offices or interviewers' offices - No interview by the Office of International Affairs However, individual departments may conduct separate interviews.
Admission Results	Expected around Dec. 21 (Mon)	Expected around Jan. 22, 2027 (Fri)	- Check official announcements. - No individual notification will be sent. - Announcements website: https://oia.cbnu.ac.kr
Tuition Payment	Jan. 15–25, 2027	Jan. 27–Feb. 3, 2027	- Check official announcements. - No individual notification will be sent. - GaesinNuri System: https://eis.cbnu.ac.kr/cbnuLogin
Course Registration	Registration: Feb. 1–5, 2027 1st change period: Feb. 11–12 2nd change/cancellation period: early March after classes begin.		+82-43-249-1331 Email: jieunbok1331@cbnu.ac.kr +82-43-249-1808 Email: fanghualong@gmail.com - The course registration schedule for March is subject to change.
Semester Begins	Mar. 2, 2027 (Tue)	※ Unauthorized late arrival may result in academic penalties under CBNU regulations. Graduate students who do not enter Korea by April (after one-third of the semester has passed) will receive a "D" for the first semester.	
★ Applicants must regularly check official announcements. Applicants are responsible for any disadvantages caused by failure to do so.			
★ All documents must be submitted as original + translation or as an original notarized translation . Email, photocopies, and faxed copies are not accepted.			
★ Submitted documents will not be returned, including those of unsuccessful applicants. Do not submit documents that cannot be reissued in your home country.			
★ If there is any discrepancy among the English, Chinese, and Korean versions, the Korean version shall prevail .			

■ Program & Admissions Quota



1. Regular Program(School of Int' l Studies)

Program	Division (Code)	Department		Major		○: Recruiting, ×: NOT Recruiting		
		Dept.	(Code)	Major	(Code)	Master	Phd.	Combined
Regular	Humanities and social sciences (01)	글로벌교육학과 (Global Education)	(C08834)	글로벌교육학 (Global Education)	(C10770)	○	×	×
	Engineering (03)	융합소프트웨어학과 (Convergence Software)	(C08866)	융합IT (Convergence Software)	(C10771)	○	×	×

* Convergence Software runs both in English and Chinese(中文).

* Global Education and Global Business run in Korean(한국어), English, Chinese(中文).

* Bilingual Program: The English and Chinese tracks of the School of International Studies are offered as bilingual programs, in which more than 50% of the credits required for graduation are delivered in a foreign language other than Korean (or with Korean - foreign language interpretation provided).



Department of Global Education

The Department of Global Education aims to cultivate international education experts by equipping students from diverse cultural and linguistic backgrounds with effective educational tools and methods.

The program fosters leadership and communication skills, preparing graduates to play influential roles in educational settings worldwide.



Department of Convergence Software

The program equips students with the theories and skills needed in various fields where software is utilized, fostering creative thinking and a forward-looking sense of mission to contribute to humanity.

It aims to cultivate professionals who can creatively develop innovative technologies and leverage advanced technologies in the rapidly evolving software-driven society.

■ Eligibility

1. Freshmen Admissions: Applicants must meet either A or B below

- A. Foreigners whose parents are both non-Korean and have completed the equivalent education to South Korea's elementary and secondary education from domestic or overseas institutions.
- B. Foreigners who have completed their entire education equivalent to South Korea's elementary, secondary and higher education(Undergrad. course) abroad.(Parents' nationalities do not count.)

<Important Facts>

- Cyber learning, Home schooling, Qualification Exam in Korea or abroad during the high school education are NOT eligible
- Non-Korean nationals are eligible
- Applicants with dual citizenship including Korean nationality and non citizenship holders are NOT eligible
- If parents are divorced or died, the nationality of the person who applies to this case are NOT considered
- In terms of application 「Foreigners who have completed their entire education abroad」, the nationalities of the parents are NOT considered
- Eligible Nationality status must be established before the due date of application
- [Foreigners whose parents are both non-Korean] The applicants including their parents must have achieved their nationalities before starting high school education.

2. Academic Eligibility

- A. Master's: Must fulfill the conditions stated in the above "#1" and (expect to)hold **Bachelor's degree** before the 1st semester begins.
 - (For all applicants) Individuals who have obtained (or are expected to obtain) a bachelor's degree from a domestic or foreign university by the start of the first semester, or those recognized as having an equivalent or higher level of education under relevant laws.

3. Eligibility for Language Proficiency

3-1. English Track: Must meet one of the following requirements

- A. **[English]** TOEFL 530 (CBT 197, iBT 71), IELTS 5.5, CEFR B2, TEPS 601 (NEW TEPS 327)
 - ※ Home Edition scores are not accepted. Only score reports covering all test sections will be accepted.
- B. **[English as Official Mother tongue]** Applicants from one of these 7 following countries
 - ※ 7 English speaking countries as mother tongue: USA, UK, Canada, Republic of South Africa, New Zealand, Australia, Ireland

3-2. Chinese Track: Must meet both of the following requirements

- A. **[Nationality]** Foreigners whose parents are both foreigners as well as whose native language is Mandarin Chinese
- B. **[Language Proficiency]** TOPIK Level 3 or higher, or submission of a Certificate of Completion from the university's (joint) Korean Language Education Program before admission.

3-3. Korean Track: Must meet one of the following requirements(Global Education and Global Business)

- A. TOPIK Level 3 or higher administered by the National Institute for International Education (NIIED)

B. CBNU Korean Language Program(KLP) lever 4 completion or higher
 However, even if Level 4 has already been completed, students must remain enrolled in the Korean Language Program until immediately before admission.

e.g.) For Spring Semester (March) admission, students must enroll in the Winter Semester Korean Language Program.

☞ If you fail to complete CBNU KLP Level 4, please follow these steps below

- ① Visit CBNU OIA office(#151) to submit your Withdrawal of Registration form with your bankbook(copy) and receipt of tuition payment
- ② In order to cancel dormitory, please visit CBNU dormitory office to fill out the cancellation form
- ③ Reach out to CBNU KLP ☎ 043-261-3782 / 043-249-1880 for further VISA change or extension



- All language certificate must be valid until the 1st semester begins
- The language requirements required for admission and the language requirements required for graduation are separate.
- All applicants must submit one of the following language requirements to be able to qualify your graduation requirements according to 「CBNU Graduate school specific regulation」

Whom Test	TOEFL(PBT)	TOEFL(CBT)	TOEFL(iBT)	IELTS	TEPS	New TEPS	TOEIC	TOPIK
Int' l	Over 520	Over 193	Over 69	Over 6.0	Over 600	Over 327	Over 650	Over Lv.4

■ Application and Documents by Post

1. Application

A. Period: **Round 1: Oct. 12 (Mon) - Oct. 30 (Fri), 2026**

Round 2: Nov. 23 (Mon) - Dec. 11 (Fri), 2026

B. Location: Online only via <<https://enter.jinhakapply.com/>>

C. Application Number: Your own application number(7digits) will be created once you finish your application online

※ Your application can NOT be modified or canceled after application fee payment

2. Documents by Post

* The original docs MUST arrive

A. Period: **Round 1: Oct. 12 (Mon) - Nov. 6 (Fri), 2026**

Round 2: Nov. 23 (Mon) - Dec. 11 (Fri), 2026

B. Location: Office of International Affairs(N10) #151,
 Chungbuk National University(CBNU)

C. How: Bring or send original documents by post with your application form printed via Online website above

3. Application Fee

A. Fee: KRW 50,000won / USD \$50.00

B. Payment: Pay via this online website <<https://enter.jinhakapply.com/>>

4. 제출서류(Required Documents)

★ 모든 서류는 원본+번역 또는 공증원본제출(All original docs or original attested docs must be submitted by the deadline)

★ 입학 전, 서류 원본 미제출 시, 합격·등록 취소(Admission will be revoked without submission of original docs)

Required documents 제출서류	MA Msc 석사	Com bined 통합	Doc Ph.D 박사	Notes 참고사항	Check 제출
① [Online] Application Form [온라인] 입학신청서	○	○	○	Apply online here at www.jinhakapply.com Check the attached [Application Guide] 온라인 접수 www.jinhakapply.com 첨부파일 참고 [Application Guide]	
② [Form 1] GRAD. Application Checklist [서식 1] 대학원 제출서류 체크리스트	○	○	○		✓
③ [Form 1-1] Statement of Purpose [서식 1-1] 자기소개 및 학업계획서	○	○	○		
④ [Form 2] Letter of Consent [서식 2] 학력조회 동의서	○	○	○		
⑤ [Form 3], [Form 3-2] or [Form 3-3] & Financial Proof(Cert. of Bank Deposit balance) [서식 3], [서식 3-2] 또는 [서식 3-3] & 재정능력 입증서류(은행 잔고증명서)	○	○	○	Check #7 [Financial Proof] at page 7 ★ Deadline for submission: Refer to page 7 7쪽 7번 [7. 재정입증서류] 참고 ★ 제출기한: 7쪽 참조	
⑥ Recommendation by previous university's academic advisor 출신대학교 지도교수 추천서	○	○	○	If your advisors passed away or are not employed anymore, it can be issued by the current dept.'s dean or director of the Int'l office 사정상 발급이 불가한 경우, 학과장 또는 국제교류처장에게 발급받아 제출	
⑦ [Form 3-1] Reference by CBNU prospective academic advisor [서식 3-1] 총복대 지도(예정)교수 (또는 주임교수) 의견서	○	○	○	Must upload [Form 3-1] at www.jinhakapply.com Check the attached [How to get Reference by CBNU professor?] [서식 3-1] 작성 후 www.jinhakapply.com 에 업로드 해야 함. 첨부파일 참고	
⑧ Cert. of (Expected)Graduation/Bachelor's degree 학사학위증명서, 졸업(예정)증명서	○	○	-	Check #5 [Academic Verification] at page 6 ★ In terms of VISA issuance/change, you must prepare 2 pieces of original document(One for submission to school, the other for VISA at Embassy)	
⑨ Transcript of Bachelor's course 학사과정 전 학년 성적증명서	○	○	-		
⑩ Cert. of (Expected)Graduation/Master's degree 석사학위증명서, 졸업(예정)증명서	-	-	○	If you expect to graduate CBNU, submit the cert. of expected completion 6쪽 5번 [5. 학력입증서류] 참조 ★ VISA 발급/변경대상자는 학력입증서류 원본 2부 준비(대학제출용, 대사관VISA용)	
⑪ Transcript of Master's course 석사과정 전 학년 성적증명서	-	-	○	총복대 석사 졸업예정자는, 석사과정수로(예 정)증명서 제출(재학증명서 불가)	
⑫ Proof of Family Relationship 부모국적 및 가족관계 입증 서류	○	○	○	Check #6 [Proof of Family Relationship] at page 6	
⑬ Copy of Residence Card(Front · Back sides) 외국인등록증 사본(앞·뒷면)	▲	▲	▲	Only domestic applicants in Korea 국내 체류 지원자만 제출	
⑭ Copy of Passport 여권 사본	○	○	○	[Uzbek] Only Int'l passport allowed 우즈베키스탄 지원자는 국제여권 제출	
⑮ Cert. of Language Proficiency 공인어학능력 성적증명서	▲	▲	▲	Must be valid until the 1st semester begins Check #3 [Eligibility for Language Proficiency] at page 3 첫 학기시작일 기준 유효한 것만 제출 3쪽 3번 참조 [3. 어학능력자격]	

※ 그 외 국제교류본부에서 추가검증을 위하여 요구하는 서류 일체 제출해야함

(You must submit the additional documents required by Office of International Affairs for further screening.

※ '○'는 '필수'제출, '▲'는 '선택'제출('○': Necessarily required, '▲': Optionally required)

※ If you expect to graduate, you MUST submit final certificate of graduation and transcript before the 1st semester begins(Admission will be canceled if not submitted)

※ Important

• (Original Doc.) Original documents that are already submitted will NOT be returned to applicants regardless of application result

5. Academic Verification

★ **Validity period: Recognized within the validity period on the certificate (usually 6 months)***

* However, if it is difficult to issue additional documents other than the original (1 sheet) proving academic qualifications, it is recognized even if 6 months have passed from the date of issuance.

A. For whom: All applicants

B. Submission period ※ If not, your admission will be cancelled

1) For whom graduated: Until application deadline

2) For whom expect to graduate: **By the end of Feb. 2027 (before the semester begins).**

C. Required documents

1) **Degree obtained/ Studies completed in China**

- **(Rule)** Submit **Verification Report** below issued at CHSI(www.chsi.com.cn)

※ Bachelor's or higher degree: (Registered) CHSI(學信網), (Graduation) CHSI(學信網)

※ (Applicants for Master's and Integrated Master's - Doctoral Programs) If submitting a certificate of graduation from an undergraduate program of less than four years, issued by the China Higher Education Student Information and Career Center (CHSI), applicants must also submit additional documents, such as a Junior College graduation certificate obtained prior to the undergraduate program.

2) **Degree Studied out of China:** Submit one of these documents below

- **Apostille*** verification documents

- Verifications(stamp) by Korean Embassy/Consulate in other countries or Embassy/Consulate in Korea

※ Domestic schools do NOT need to be verified with the above verifications



CHSI



Apostille

6. Proof of Family Relationship

A. For whom: All applicants

B. How: Any kind of documents that prove the nationality and the family relationship of the applicant and the parents.

C. Please refer to the below examples

[China] The attested family book that contains the applicant and the parents together

※ If not, the additional document(親屬關係證明書) is required

e.g.) In terms of death, 'Certificate of death', Divorce 'Certificate of divorce' etc.

※ Proof of Family Relationship should be issued in your country **within 6 months in terms of the application deadline**

[Other countries] The Philippines: Family Census, Indonesia: KARTU KELUARGA, Bangladesh: জন্ম কাগজ 또는 জন্ম সার্টিফিকেট, Vietnam: So Ho Khau or Giay khai sinh, Mongolia: 친족관계증명서, Pakistan: Family Certificate, Sri Lanka: පාලන සහතිකය, Myanmar: 가족관계증명서(잉타웅수사옌), Nepal: जनमदाला, Kyrgyzstan, Kazakhstan, Uzbekistan, Ukraine, Thailand: Birth Certificate

7. Grad. Financial Proof

A. When you or your parents prove

1) **Domestic Applicant**

[Applicants who already have a VISA]*

* For those who have completed alien registration and are currently residing in Korea, only a domestic bank balance certificate is accepted.

- Amount: **KRW 16,000,000won**

※ However, the amount diminishes by half for **Enrolled students at CBNU** entering higher degree courses;

Language course→Undergrad., Undergrad.→Grad., Ms→Combined, Ph.D at CBNU. → **KRW 8,000,000won**

- Deadline for Submission: **After Tuition payment, Jan. 25 - Jan. 29 , 2027**

(Bank Balance Certificate must be issued after Jan. 25)

※ But, the date above may be flexible for the applicants' VISA conditions(VISA expiration etc.)

- Bank Account: Korean bank account under the applicant's name
- Required Document: ① Affidavit of Financial Support[Form3] ② Bank Balance certificate

2) Overseas Applicant **[Applicants without any VISA]***

- Amount: KRW 16,000,000won
- Deadline for Submission: **Round 1: Until Jan. 25, 2027**
Round 2: Until Feb. 3, 2027(Application start date ~ Tuition deadline)
- Bank Account: Korean/Foreign bank account under the applicant's or parents' name
- Required Document: ① Affidavit of Financial Support[Form3] ② Bank Balance certificate

B. If you receive a scholarship(tuition and living expenses) from an institution·

organization (university headquarters*, embassy of your country, religious organization, etc.)

* In cases where financial guarantee is provided by an academic advisor rather than the university headquarters, the number of guaranteed international students is limited to one.(Additional financial guarantee is allowed only when the existing guaranteed international student completely leaves the country or the relevant advisor withdraws the existing guaranteed international student's guarantee)

1) For Both Domestic and Overseas Applicant

- Amount: **KRW 16,000,000won**
※ However, the amount diminishes by half for **Enrolled students at CBNU** entering higher degree courses:
Language course→Undergrad., Undergrad.→Grad., Ms→Combined, Ph.D at CBNU. → **KRW 8,000,000won**
- Deadline for Submission: **Round 1: Until Jan. 25, 2027**
Round 2: Until Feb. 3, 2027(Application start date ~ Tuition deadline)
- Required Document: Submit one of the following ① ~ ③
 - ① **By Academic Advisor(1)** → Financial Guarantee Letter(CBNU Prospective Advisor)[Form 3-2]
 - ② **By University Headquarter(President)** → Certificate of CBNU Scholarship Award[Form 3-3]
 - ③ **By Other Institution·Organization** → Confirmation of Financial support issued by the relevant institution or organization

■ How to submit [Form 3-2] or [Form 3-3]

- If there is **less than one** international student providing financial guarantee: **[Form 3-2]** ▶ Completed by the advisor and delivered to the applicant
 - If there is **more than one** international student providing financial guarantee: **[Form 3-3]**
- <In case of BK project>** ▶ Collected by the relevant BK Education and Research Group personnel ▶ Process official documents through the affiliated college's administrative office (→ Industry-Academic Cooperation Group → Graduate Policy Office)
- <In case of individual assignment>** ▶ Written by the academic advisor ▶ Submitted to the administrative office for official processing

- Additional Document: If the amount shown in documents ① - ③ above is insufficient, submit an additional bank balance certificate for the shortfall (Korea residents: applicant's Korean account; overseas residents: applicant's or parents' domestic/overseas account).

C. Notes

■ How to Submit: Original Required (those residing domestically must submit two copies, those residing abroad must submit one copy)

- Validity period: Issuance within 30 days from the date of submission. However, if there is an expiration date on the balance certificate, the expiration date is recognized (but only **up to 6 months** from the date of issuance).
- Exchange rate calculation: When submitting a balance certificate in dollars, etc. rather than Korean won, the exchange rate is calculated at the issuance date.
- 제출장소: 28644 충북 청주시 서원구 충대로 1, 국제교류본부(N10) 151호
Location: Office of International Affairs(#151, N10), Chungbuk National University
1 Chungdae-ro, Seowon-gu, Cheongju, Chungbuk 28644, Republic of Korea

■ Screening

1. How: Document-Only screening(100%)[Grade 1 ~ 5]

The applicant's previous GPA based on transcripts, statement of purpose, study plan and recommendations by academic advisors from Previous schools or CBNU will be considered(Grade 1 ~ 5)

2. Screening

A. (Rejection) 2 'Grade 5' from 3 screening professors, unqualified applicants, fake or any forged documents, cheating will be rejected

B. Period: **1st Round: November / 2nd Round: January 2027**

■ Announcement

1. Dates: 1st Round: After Dec. 21, 2026 (Mon)

2nd Round: After Jan. 22, 2027 (Fri)

2. How: CBNU OIA website(<https://oia.cbnu.ac.kr>)

■ Tuition Payment & Withdrawal from Registration

1. Tuition Payment



A. Period: **1st Round: Jan. 15 - 25, 2027**

2nd Round: Jan. 27 - Feb. 3, 2027

B. Location: Designated bank(Refer to the tuition bill)

C. How: Print the tuition bill out via CBNU website

※ Even if the tuition is KRW 0 due to a full scholarship, the payment form must be stamped by NongHyup Bank.

※ Failure to pay tuition within the designated period will result in cancellation of admission.

※ Dual enrollment at two or more universities for the same admission semester is prohibited and will result in cancellation of admission.

※ Tuition fees are subject to change depending on university circumstances.
(<https://www.chungbuk.ac.kr/www/contents.do?key=486>)

※ Installment payments are not available for the first semester.

D. Information for Overseas Transaction

※ Tuition payment will not be accepted if the remitted amount is less than the stated tuition due to international transfer fees.

※ Overseas transaction will cause you to pay extra \$50 for commission. Please add it up to your tuition, so that your payment goes through properly. The rest will be reimbursed on arrival.

[Overseas Remittance]

- Name of Account: CHUNGBUK NATIONAL UNIVERSITY
- Name of Bank: Nong Hyup Bank
- Address of Bank: 1, Chungdae-ro, Seowon-gu, Cheongju-si, Chungcheongbuk-do, Republic of Korea
- Swift code: NACFKRSEXXX
- Approval code: 304050

[Domestic NongHyup ATM Users Only]

- NongHyup Branch Number: 304 / Approval code: 304050

E. Tuition

※ The tuition fees below are subject to change.

※ As the 2027 tuition fees have not yet been finalized, additional payment may be required. Failure to pay the additional amount may result in cancellation of admission.

(Per Semester / Unit: KRW)

Divisions	Departments	Freshman			Sophomore~
		Enrollment Fee	Tuition	Sum	
Humanities and Social Sciences	글로벌교육학과(Global Education)	175,000	3,426,000	3,601,000	3,426,000
Engineering and Arts	융합소프트웨어학과(Convergence Software)	175,000	3,578,000	3,753,000	3,578,000

2. Withdrawal from Registration

A. Period: Until Feb. 24, 2027 (Wed), 14:00

- Submission of the withdrawal form and other required documents by the above deadline is recommended for administrative processing.

- After the tuition payment period and before the start of the semester (excluding weekends and public holidays).

B. For whom

- Applicants expected to graduate who fail to graduate before the start of the semester.
- Applicants residing outside Korea who are unable to enter Korea due to visa non-issuance or denial before admission.
- Applicants who pass the screening but fail to submit the required language proficiency qualification (p. 7) before admission.
- Applicants who wish to withdraw their enrollment for personal or other reasons.

C. Required Documents(if your proxy paid your tuition)

- Enrollment Withdrawal Form and Tuition Payment Confirmation
- Copy of applicant's ID (or payer's ID)
- Copy of applicant's bankbook (or payer's bankbook)



D. Important Notes

- A full tuition refund is available only if the Enrollment Withdrawal Form is submitted within the designated period.
- After the deadline, applicants must submit a Withdrawal Form, and tuition will be refunded after applicable deductions under CBNU regulations.
- Once submitted, the Enrollment Withdrawal Form cannot be canceled or reversed.
- Applicants who meet the conditions under "B. Eligibility (Reasons)" but fail to submit the form by the deadline will have their admission automatically canceled due to insufficient eligibility.

■ Scholarship

1. English Track

※ Only apply to dept. of Global Education and Convergence Software

Factors	For whom		Fee Reduction and Payment (per sem.)	Benefits
English language certificate	Int'l students	Freshmen	Lv. B1: iBT TOEFL 95, IELTS 7, NEW TEPS 427 Lv. B2: iBT TOEFL 80, IELTS 6.5, NEW TEPS 347 Lv. C: All applicants	Apx. 80% off of tuition Apx. 40% off of tuition Apx. 15% off of tuition
	English Track	Enrolled student	Lv. B2: iBT TOEFL 80, IELTS 6.5, NEW TEPS 347 (GPA B+)	Apx. 40% off of tuition

※ The certificate of TOPIK must be valid until the 1st semester begins. If not, that will NOT be considered

2. CBNU Bridge Scholarship ※ Not applicable to GKS government scholarship recipients.

Type	For whom	Coverage	When
CBNU Bridge Scholarship	New Applicants who keep the status of 'Enrolled' after admission as well as completing the previous semester of Korean Language Program at Institute of International Language Education(IILE) of CBNU	Amount: 1,000,000won Once for the 1 st semester	Around May 2027 by each applicant's bank account

※ But, this scholarship is NOT available for GKS students at CBNU Institute of International Language Education(IILE)

3. Other Scholarships

- Please check the details on the website of Dept. of Graduate Innovation below

→ [장학금 바로가기] <https://graduate.chungbuk.ac.kr/home/sub.php?menukey=10843>

■ CBNU Dormitory(Room & Board)



Dormitory

1. Application

A. How to Apply

- Period: During Application period
- How: Apply via the website(<https://enter.jinhakapply.com/>), Fill in the check box(☒) and choose the meal plan(None/5days/7days) → 'Completed'

B. Payment

- Period: Between January and February 2027→ Check on the CBNU Dormitory website (<https://dorm.chungbuk.ac.kr/>)
- Meal type and fees [Monetary Unit: Korean Won(₩), per semester]

Dormitory	Category	Show er	Kitche nette	Room Type	2026 Fall (111 days basis)			시설 확인하기
					7 days-meal per week (Including weekends)	5 days-meal per week (Excluding weekends)	No mealplan	
양현재 (Yanghyunjae)	International only	Furnis hed	X	2 in 1room	2,009,800	1,812,000	982,600	

- ※ All applicants must check out the CBNU dormitory website for payment schedule. If the payment is NOT completed within the deadline, the application will be canceled automatically
- ※ Fee may change accordingly and assignment of dorm type is NOT guaranteed.
- ※ For overseas remittances, the amount received may differ from the notified dormitory fee due to exchange rates, bank charges, or other fees. Please check in advance to ensure the exact amount is transferred.
- ※ Any disadvantage caused by failure to confirm this will be the applicant's responsibility. After payment, please make sure to check individually that your dormitory fee payment has been successfully processed.

C. Inquiry

Category	양현재(Yanghyunjae)	*외국인유학생 전용(Int'l Only)
TEL.	+82-43-261-2932	
FAX.	+82-43-266-2932	
Address	28644 충북 청주시 서원구, 충대로 1 충북대학교 학생생활관 양현재 행정실	
E-mail	dorm2926@cbnu.ac.kr	
Website	http://dorm.chungbuk.ac.kr	



■ Important Notes

1. Alteration or cancellation of application material is not possible and the paid application fee will not be returned.

Exception) Application fee refund will be executed based on the following cases.

- A. If the applicant could not be present on the interview due to natural disaster, the whole application fee will be refunded.
- B. If the applicant could not be present on the interview due to being hospitalized or death, the whole application fee will be refunded once the relevant documents are submitted and acknowledged.
- C. If the applicant could not be present on the interview due to our university's fault, the whole application fee will be refunded.
- D. If the applicant paid more than the amount of original fee, the difference only will be refunded.

2. If an applicant hands in an application that has misleading or different information, or has other than the applicant's stamp or signature, the university will not be responsible for the arising disadvantage.
3. CBNU will decide if the applicant is qualified in any way
4. All applicants must check and follow the Notice on the CBNU website(<http://www.cbnu.ac.kr>). If not, the applicant will be responsible for the following consequences.
5. All applicants must bring their ID. The overseas applicant will fail if they are NOT present at the Online interview
6. All applicants must put the available contact information on Online application. Not being able to communicate with the applicant will cause consequences.
7. The admission score will NOT be revealed.(The submitted documents can usually NOT be returned except it is considered not to be issued again.)
8. The admission can be canceled if the qualifications turn out faulty later or VISA is NOT given.
9. For Int'l-only admission, you can apply multiple schools.
10. False or forged documents, misrepresenting applications, or any other illegality will cause applications to be cancelled.
11. Details that are not clarified here will be determined by CBNU policies and decision of the committee of Int'l admission.
12. Notes for 'Foreigners who have completed their entire education abroad'

Foreigners who have completed their entire education abroad can NOT apply more than 6 universities(admissions) throughout all admissions. If so, the later admissions will be invalid and canceled.

13. This guideline is written in Korean, English and Chinese. If there is any issue with interpretation, the Korean will be prioritized.

■ How to obtain Apostille



Apostille

1. **Apostille:** A multilateral convention that simplifies the authentication of public documents between member countries by replacing complex procedures, such as consular legalization, with certification by the country that issued the document.
2. **Which docs.?** Documents issued by Foreign governmental institutes and attested documents.
 - A. Documents issued by Foreign governmental institutes: certificate of Family relationship, transcripts of National · public schools
 - B. Attested documents: Certificate of private schools, banks, corporations and medical certificates

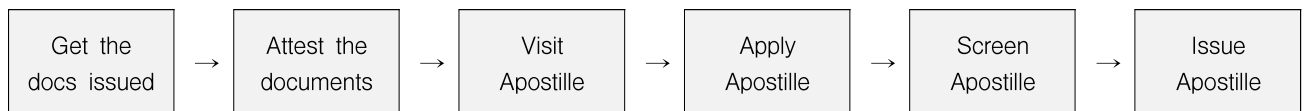
※ Only applies to Signatory Countries. If not, the docs must be verified at Korean Embassy.

3. How to Obtain

A. Public documents(National · Public schools)



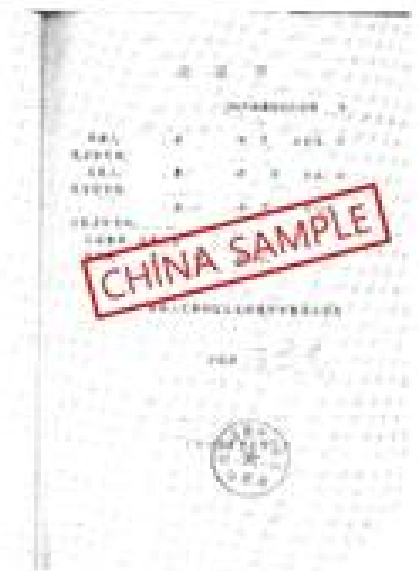
B. Private documents(Private schools)



4. Inquiry: The Ministry of Foreign Affairs(www.0404.go.kr),
☎ Tel: 02-2100-7500, ☎ Call center: 02-3210-0404
5. Institution: The designated institutions(※ Korea → ‘The Ministry of Foreign Affairs’)
※ Specific information about Apostille institutions → www.hcch.net – Apostille Section
6. Signatory Countries: [130countries\(www.hcch.net\)](http://www.hcch.net)

Region	Signatory Countries
Asia, Oceania	New Zealand, Niue, Marshall Islands, Mauritius, Mongolia, Vanuatu, Bahrain, Brunei, Samoa, Saudi Arabia, Australia, Uzbekistan, Israel, India, Japan, China, Cook Islands, Kyrgyzstan, Tonga, Fiji, Palau, Philippines, Singapore, Oman, Indonesia, Korea, Tajikistan, Pakistan, Bangladesh, Vietnam
Europe	Greece, Netherlands, Norway, Denmark, Germany, Latvia, Russia, Romania, Luxembourg, Lithuania, Liechtenstein, Macedonia, Monaco, Montenegro, Moldova, Malta, Belgium, Belarus, Bosnia and Herzegovina, Bulgaria, San Marino, Serbia, Sweden, Switzerland, Spain, Slovakia, Slovenia, Iceland, Ireland, Azerbaijan, Andorra, Albania, Estonia, United Kingdom, Austria, Ukraine, Italy, Georgia, Czech Republic, Kosovo, Croatia, Cyprus, Turkey, Portugal, Poland, France, Finland, Hungary, Armenia, Kazakhstan
North America Latin America	United States, Canada, Guyana, Guatemala, Grenada, Nicaragua, Dominican Republic, Dominica, Mexico, Barbados, Bahamas, Venezuela, Belize, Bolivia, Brazil, Saint Lucia, Saint Vincent and the Grenadines, Saint Kitts and Nevis, Suriname, Argentina, Antigua and Barbuda, Ecuador, El Salvador, Honduras, Uruguay, Chile, Costa Rica, Colombia, Trinidad and Tobago, Panama, Peru, Paraguay, Jamaica.
Africa	Namibia, South Africa, Liberia, Lesotho, Malawi, Morocco, Botswana, Sao Tome and Principe, Senegal, Seychelles, Algeria, Eswatini, Cape Verde, Burundi, Tunisia, Rwanda

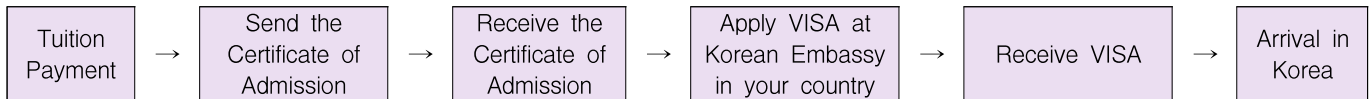
7. Examples of verifications

 Apostille Form	 Apostille Form in India	 학신망(CHSI), Diploma Verification Report in China
 Verification of diploma From the Korean Embassy in China	 Verification of diploma From the Korean Embassy in Vietnam	
 Family relationship issued by Notary public	 Birth certificate in Bangladesh	 Citizenship certificate in Nepal

■ VISA Application



Overseas Applicants without VISA



1. Application Procedure

- Admission Results: 1st Round [After Dec. 21, 2026 (Mon)] / 2nd Round [After Jan. 22, 2027 (Fri)]
- Tuition Payment: 1st Round [Jan. 15 - 25, 2027] / 2nd Round [Jan. 27 - Feb. 3, 2027]
- CBNU OIA will send the certificate of Admission to the applicants
- Applicants apply for VISA with the required documents to the Korean embassy or Korean Consulate in your country after receiving the certificate of Admission
- Get your VISA issued at the Korean embassy or Korean Consulate in your country
- Arrival in Korea

2. Required Documents

※ These required documents can vary depending on the regulations' modification or the request of the institutions.

1. VISA APPLICATION FORM

2. A passport photo (35mm×45mm size)
3. Passport and A copy of the passport
4. Certificate of Graduation/Degree(translated into English or Korean and attested by Korean Embassy in your country or with the Apostille document)
5. Certificate of Admission(CBNU will send it to you by email)
6. Certificate of Business registration(CBNU will send it to you by email)
7. TB(Tuberculosis) Test result(Only for applicants from The 35 TB HBCs* below, the list of designated hospitals can be checked on the embassy's website.)

* The 35 TB HBCs (those in all 3 lists in bold) are:

Nepal, East Timor, Russia, Malaysia, Mongolia, Myanmar, Bangladesh, Vietnam, Sri Lanka, Uzbekistan, India, Indonesia, China, Cambodia, Kyrgyzstan, Thailand, Pakistan, Philippines, Laos, Kazakhstan, Tajikistan, Ukraine, Azerbaijan, Belarus, Moldova, Republic of Korea, Nigeria, South Africa, Ethiopia, Democratic Republic of Congo, Kenya, Mozambique, Zimbabwe, Angola, Peru, Papua New Guinea

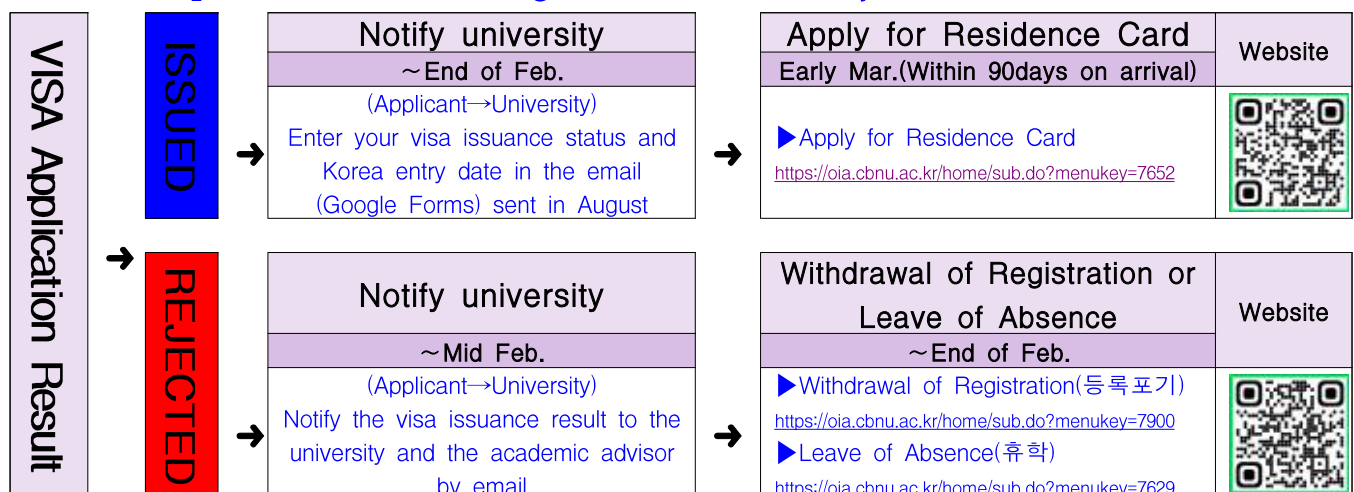
8. Proof of financial status★★★

– Please refer to the guide(7page)

9. Please find the required documents on the website of the Korean Embassy in your country

3. Where to submit: Korean Embassy or Korean Consulate in your country

4. Follow-up measures following VISA Issuance/Rejection



※ Undergraduate students cannot take a leave of absence during their first semester.

※ If enrollment withdrawal is not requested before the semester begins, it will be processed as withdrawal from the university after the semester starts, and a full tuition refund will not be available.

Domestic Applicants with VISA



1. Application Procedure

※ These required documents can vary depending on the regulations' modification or the request of the institutions.

- Admission Results: 1st Round [After Dec. 21, 2026 (Mon)] / 2nd Round [After Jan. 22, 2027 (Fri)]
- Tuition Payment: 1st Round [Jan. 15 - 25, 2027] / 2nd Round [Jan. 27 - Feb. 3, 2027]
- The applicants should submit all required documents to the CBNU Office of International Affairs 2 weeks before visa expires
- CBNU Office of International Affairs will apply for the applicants' visa change.
- The applicants should receive changed visa and alien registration card in person from the CBNU Office of International Affairs
- ※ In the case of a change of university or residence (address), **you must register the change within 14 days.**

2. Required documents

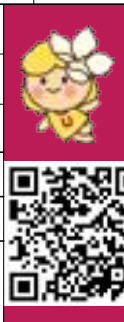
Visa Change (D-4, D-10 → D-2) Korean Language Program → Undergraduate(Bs), Graduate(Ms, Ph.D)	Visa Extension (D-2 → D-2) Undergraduate(Bs) → Graduate(Ms), Graduate(Ms) → Graduate Ph.D)
1. APPLICATION FORM (REPORT FORM) ※ The form at the CBNU Office of International Affairs 2. Certificate of Admission 3. A passport photo(30mm×40mm size) 4. Receipt of tuition fee payment 5. Alien Registration Card 6. Passport 7. Korean Language Course, Certificate of completion 8. Korean Language Course, Transcripts including attendance 9. Proof of Residence(Choose one of the following docs) - Proof of Residence by CBNU Dormitory - Property contract(Room contract) - Confirmation of Residence/Accommodation, Copy of Landlord's ID and property contract 10. The Final Academic certificates(Cert. of graduation/degree) with these attestation documents below. - Chinese: The verification certificate issued by the Chinese Ministry of Education * For Secondary Education: http://www.chsi.com.cn * For Higher Education: www.cdgd.edu.cn - Non Chinese: Apostille or attestation from the Korean Embassy in your country 11. Proof of Financial status★★★ - Please refer to the guide(7page) 12. Fee KRW 135,000	1. APPLICATION FORM (REPORT FORM) ※ The form at the CBNU Office of International Affairs 2. Certificate of Admission 3. Receipt of tuition fee payment 4. Alien Registration Card 5. Passport 6. The original cert. of graduation/degree(from another univ.) 7. The original Transcript(from another univ.) 8. Proof of Residence(Choose one of the following docs) - Proof of Residence by CBNU Dormitory - Property contract(Room contract) - Confirmation of Residence/Accommodation, Copy of Landlord's ID and property contract 9. The Final Academic certificates(Cert. of graduation/degree) with these attestation documents below. - Chinese: The verification certificate issued by the Chinese ministry of Education * For Secondary Education: http://www.chsi.com.cn * For Higher Education: www.cdgd.edu.cn - Non Chinese: Apostille or attestation from the Korean Embassy in your country ※ But, the attestation is not required for graduation from universities in Korea 10. Proof of Financial status★★★ - Please refer to the guide(7page) 11. Fee: KRW 60,000

**※ All applicants must complete VISA change application before the 1st semester begins.(Feb. 28, 2027)
(If not, the fine will be charged)**

Directory of CBNU Offices and Departments

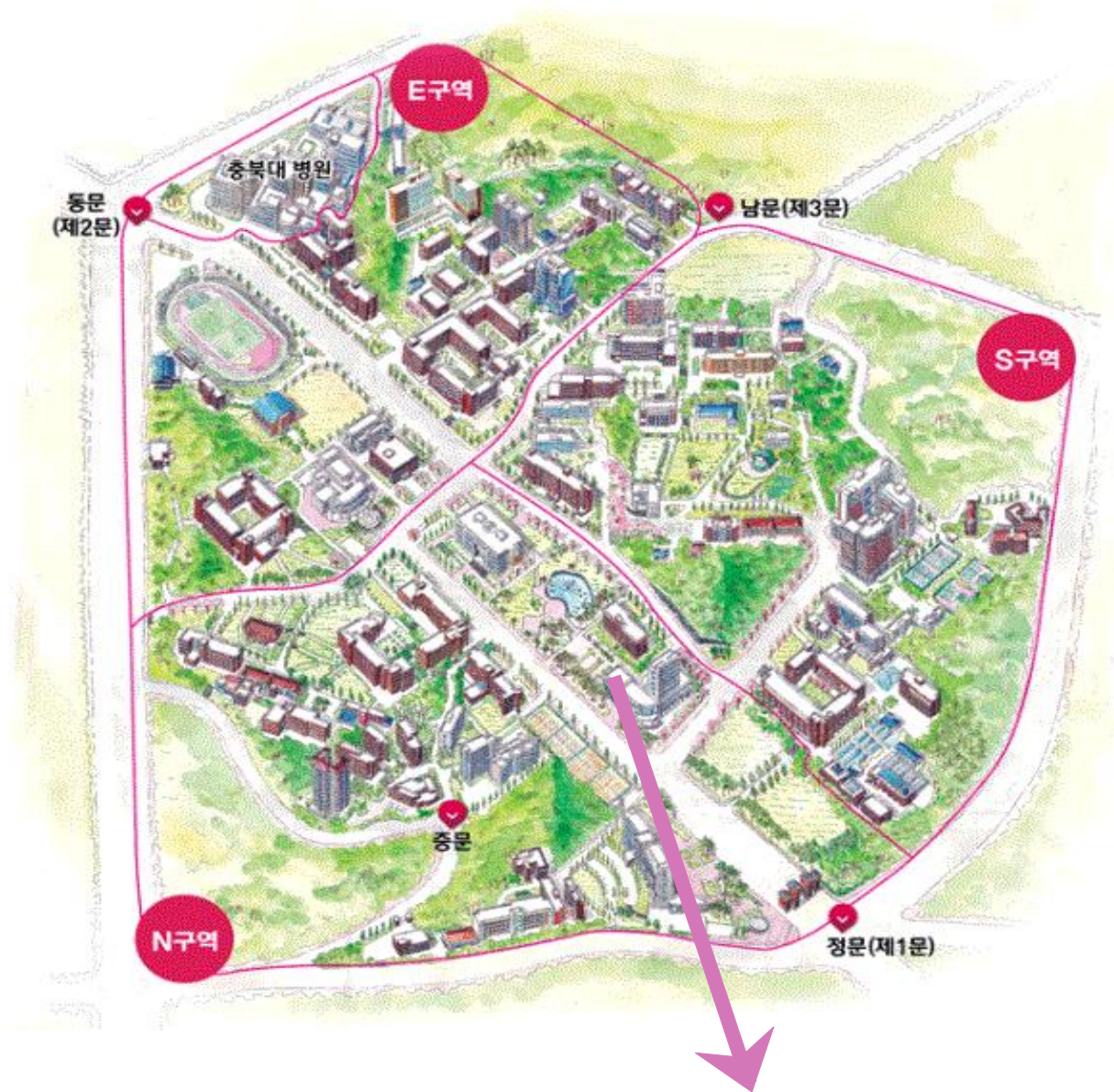
Office	Service		Phone (043)
Office of Int'l Affairs 	Team1	MoUs, international guest reception	043-261-3291
		Incoming exchange students	
		Outgoing exchange students	043-261-3293
		Foreign language programs, general education courses, guesthouse	043-261-3925
		Korea Immigration & Integration Program (KIIP)	043-261-3785
	Team2	Chinese-speaking applicants: language training and undergraduate/graduate admissions	043-249-1880
		(English-speaking applicants: language training and undergraduate/graduate admissions	043-249-1807
		English-speaking applicants: language training and undergraduate/graduate admissions	043-261-3944
		Vietnamese & Mongolian applicants: language training and undergraduate/graduate admissions	043-261-1806
		Korean Language Program academic affairs	043-249-1881
	Team3	Visa and statistics for enrolled international students	043-261-3890
		International undergraduate admissions, mentoring, new student visas	043-261-3841
		International graduate admissions, new student visas, cultural programs	043-249-1869
		Global Korea Scholarship (GKS)	043-249-1867
Academic Affairs Office		Academic records and grades	261-2013~4
Finance Office		Tuition	261-2047, 3854
Students Affairs Office		Students clubs and students council	261-2019~22
Students Affairs Office		Scholarships (merit, special, statutory exemptions)	261-2027, 3826
Students Affairs Office		National scholarships (Korea Student Aid Foundation)	261-2028, 3826
Students Affairs Office		Student loans	261-3888
Disability Support Center		Support for students with disabilities	261-3565~6
Reserve Forces Regiment		Military service affairs	261-2956~7
General Service Center		Leave/return from absence, student ID, certificates	261-3305~8
Center for Creative & Convergence Education		Level-based general education courses	261-3915, 3932
Career Development Center		Career and employment support	261-3554, 3556
University Health Center		Health services	261-2922~4
Gender Equality Counseling Cente		Sexual harassment/violence prevention and support	261-3425
Student Residence Administration		Main Dormitory	261-2926, 3193, 3710
		Yangseongjae (BTL)	261-3675, 3674
		Yanghyeonjae (YHJ)	261-2932
		Yangjinjae (BTL)	249-1870
단과대학		College of Humanities / Interdisciplinary Studies	261-2084~6
		College of Social Sciences	261-2174~6
		College of Natural Sciences	261-2234~6
		College of Business Administration	261-2324~6
		College of Engineering	261-2364~7
		College of Electrical & Computer Engineering	261-2386, 3203
		College of Agriculture, Life & Environment Sciences	261-2504~7
		College of Education	261-2644, 2646
		College of Human Ecology	261-2698, 2759
		College of Veterinary Medicine	261-2393, 2394
		College of Medicine	261-2834, 2836
		School of Interdisciplinary Studies	261-3932
Chungbuk National University		http://www.cbnu.ac.kr	
CBNU Office of International Affairs		https://oia.cbnu.ac.kr	

Colleges	Dept. Office			Colleges	Dept. Office		
	Department	Office	Tel.		Department	Office	Tel.
School of Int'l Studies (261-3284) N5	Global Education	#106	249-1331	Electrical & Computer Engineering (261-3210) E8 / S4	Intelligent Systems and Robotics	E8-7 #303	261-3225
	Convergence Software		261-3299		Semiconductor Engineering	E8-7 #301	261-3221
Humanities (261-2085) N16	Korean Language and Literature	#119	261-2090		Computer Science	S4-1 #217	261-2260
	Chinese Language and Literature	#115	261-2102		Computer Engineering	E8-1 #402	261-2449
	English Language and Literature	#318	261-2120		Information Industrial Engineering	E8-7 #401	261-2260
	German Language and Literature	#314	261-2131		Smart Car	E8-7 #301	261-3225
	French Language and Literature	#420	261-2139		Smart Factory Management	S4-1 #217	261-2785
	Russian Language and Literature	#455	261-2383	Agricultural Economics	S21-5 #469	261-2587	
	Philosophy	#419	261-2147	Agronomy	S21-5 #181	261-2510	
	History	#315-1	261-2156	Agricultural Chemistry	S20 #313	261-2559	
	Archaeology and Art History	#256	261-2163	Industrial Plant Science and Technology	S21-3 #312	261-2518	
	Global Korean Culture	#221	261-2138	Forest Science	S21-5 #272	261-2532	
Social Sciences (261-2174) N15	Sociology	#122	261-2180	Agricultural and Rural Engineering	S21-5 #209	261-2572	
	Psychology	#158	261-2188	Biosystems Engineering	S21-24 #107	261-2579	
	Public Administration	#117	261-2196	Forest Products	S21-3 #218	261-2540	
	Political Science and International Relations	#163	261-2204	Division of Animal, Horticultural and Food Sciences			
	Economics	#116	261-2213	Animal Science	S21-5 #377	261-2544	
	Crissonomy	#117	261-2196	Horticulture	S20 #517	261-2525	
Natural Sciences (261-2364) S1	Mathematics	S1-1 #414	261-2240	Food ENG	S20 #624	261-2565	
	Statistics	S1-5 #113	261-2255	Agricultural Biology	S20 #418	261-2552	
	Physics	S1-1 #309	261-2265	Biotechnology Industry	S20 #624	261-2565	
	Chemistry	S1-6 #402	261-2279	Forest Therapy	S21-3 #218	261-2532	
	Biological Sciences and Biotechnology	Biology	S1-6 #104	261-2291	Cultural Heritage Science	S21-5 #272	261-2540
		Microbiology	S1-5 #313	261-2299	International Agricultural Development	S21-5 #209	261-2532
	Ecology, Evolution and Environmental System Sciences			Education	E1-1 #301	261-2650	
	Biochemistry	S1-5 #413	261-2306	English Education	E1-1 #304	261-2671	
	Astronomy and Space Science	S1-4 #407	261-2312	History Education	History Education	N18 #313	261-2688
	Earth and Environmental Sciences	S1-6 #614	261-3136		Geography Education	E1-2 #425	261-2693
	Systhetic Biology	S1-5 #313	261-2299	Social Studies Education	N18 #322	261-2700	
Business Administration (261-2324) N13	Business Administration	#116	261-2330	Ethics Education	E1-2 #339	261-2706	
	International Business	#117	261-2339	Science Education	Physics Education	E1-1 #314	261-2777
	Accounting	#116	261-2347		Chemistry Education	E1-1 #206	261-2723
	Management Information Systems	#217	261-2355		Biology Education	E1-1 #317	261-3360
	Global Studies on Management and Information Science	#217	261-2355		Earth Science Education	E1-1 #410	261-2782
	Government Finance Accounting	#116	261-2347	Mathematics Education	E1-1 #103	261-2715	
	Management of Technology	#116	249-1289	Physical Education	E1-2 #219	261-2636	
	Big Data	#217	261-2355	Child Welfare	#106	261-2793	
	Convergence Security	#217	261-2355	Consumer Studies	#210	261-2744	
Engineering (261-3514) E8	Civil Engineering	E8-6 #105	261-2380	Human Ecology (261-2698) N20-1	Food and Nutrition	#309	261-2742
	Architectural Engineering	E8-3 #420	261-2427		Clothing & Textiles	#408	261-2792
	Mechanical Engineering	E8-7 #124/201	261-2441		Housing & Interior Design	#206	261-2749
	Safety Engineering	E8-3 #155	261-2457		Veterinary Medicine	#109	261-3329
	Engineering Chemistry	E8-10 #512	261-2487	Veterinary Med. (261-2394) E12-1			
	Mechanical and Precision Engineering	E8-7 #124/201	261-2441		Pharmacy	#108	261-3264
	Architecture	E8-3 #320	261-3247	Pharmacy (261-2806) 오송생명1로 194-21	Applied pharmacy	#108	261-3264
	School of Urban, Energy and Environmental Engineering				Medicine (261-2835) E7	Medicine	E7-1 #206
	(Environmental Engineering)	E8-10 #914	261-2465	Biomedical Convergence		S4-2 #204	261-2858
	(Urban Engineering)	E8-3 #255	261-2493	Interdisciplinary Program of Biomedical Engineering		E7-3 #411	261-2841
	(Chemical Engineering)	E8-10 #713	261-2370	Fine Art		#201	261-2750
	(Material Engineering)	E8-1 #102	261-2411	Design		#501	249-1733
	Green Energy Engineering	E8-7 #201	261-2441	Arts and Design (261-2085) N16-2	Law	#505	261-2620
	Disaster Prevention Engineering	E8-6 #105	261-2380				
	Eco-Industrial Convergence	E8-10 #202	277-7448		Law school (261-2614) N2		
Urban Regeneration	E8-3 #255	261-2493					
Electrical & Computer Engineering (261-3210)	School of Electrical and Computer Engineering						
	Electrical Engineering	E8-3 #354	261-2419				
	Electronics Engineering	E10 #107	261-2473				
	Information and Communication Engineering	E8-7 #401	261-2480				
	Radio Communications Engineering	E8-7 #401	261-3143				



■ Directions

👉 <https://oia.cbnu.ac.kr/home/sub.do?menukey=7900>



국제교류본부(#151, N10)
Office of International Affairs



■ 수험번호(Application No.): _____

대학원 제출서류 체크리스트

GRAD. Application Checklist



- 지원과정(Program): ☐ 석사(M.s) ☐ 박사(Ph.D) ☐ 석박통합(M.s/Ph.D Combined) ☐ 법학박사(Law school Ph.D)
- 지원학기(Semester): ☐ 전기(Spring) ☐ 후기(Fall) • 학년도(Academic Year): _____
- 영문성명(Full Name In ENG): _____ ※ 여권상 성명 대문자 기재/In capitals on your passport
- 생년월일(Date of Birth): _____(YYYY)/ _____(MM)/ _____(DD)
- 성 별(Sex): ☐ 남(Male) ☐ 여(Female) • 국 적(Nationality): _____

★ 모든 서류는 접수기간 내 원본 또는 공증원본 제출(All original docs or original attested copy must be submitted by the deadline)

★ 입학 전까지 최종서류 원본 미제출 시, 합격·등록 취소(Admission revoked without submission of original documents)

Required documents 제출서류	MA Msc 석사	Com bined 통합	Doc Ph.D 박사	Notes 참고사항	Check 제출
① [Online] Application Form [온라인] 입학신청서	☐	☐	☐	Apply online here at www.jinhakapply.com Check the attached [Application Guide] 온라인 접수 www.jinhakapply.com 첨부파일 참고 [Application Guide]	
② [Form 1] GRAD. Application Checklist [서식 1] 대학원 제출서류 체크리스트	☐	☐	☐		✓
③ [Form 1-1] Statement of Purpose [서식 1-1] 자기소개 및 학업계획서	☐	☐	☐		
④ [Form 2] Letter of Consent [서식 2] 학력조회 동의서	☐	☐	☐		
⑤ [Form 3], [Form 3-2] or [Form 3-3] & Financial Proof(Cert. of Bank Deposit balance) [서식 3], [서식 3-2] 또는 [서식 3-3] & 재정능력 입증서류(은행 잔고증명서)	☐	☐	☐	Check #7 [Financial Proof] at page 7 ★ Deadline for submission: Refer to page 7 7쪽 7번 [7. 재정입증서류] 참고 ★ 제출기한: 7쪽 참조	
⑥ Recommendation by previous university's academic advisor 출신대학교 지도교수 추천서	☐	☐	☐	If your advisors passed away or are not employed anymore, it can be issued by the current dept.'s dean or director of the Int'l office 사정상 발급이 불가한 경우, 학과장 또는 국제교류처장에게 발급받아 제출	
⑦ [Form 3-1] Reference by CBNU prospective academic advisor [서식 3-1] 충북대 지도교수(또는 주임교수) 의견서	☐	☐	☐	Must upload [Form 3-1] at www.jinhakapply.com Check the attached [How to get Reference by CBNU professor?] [서식 3-1] 작성 후 www.jinhakapply.com 에 업로드 해야 함. 첨부파일 참고	
⑧ Cert. of (Expected) Graduation/Bachelor's degree 학사학위증명서, 졸업(예정)증명서	☐	☐	-	Check #5 [Academic Verification] at page 6 ★ In terms of VISA issuance/change, you must prepare 2 pieces of original document(One for submission to school, the other for VISA at Embassy) If you expect to graduate CBNU, submit the cert. of expected completion 6쪽 5번 [5. 학력입증서류] 참조 ★ VISA 발급/변경대상자는 학력입증서류 원본 2부 준비(대학제출용, 대사관VISA용) 충북대 석사 졸업예정자는, 석사과정수료(예정)증명서 제출(재학증명서 불가)	
⑨ Transcript of Bachelor's course 학사과정 전 학년 성적증명서	☐	☐	-		
⑩ Cert. of (Expected) Graduation/Master's degree 석사학위증명서, 졸업(예정)증명서	-	-	☐		
⑪ Transcript of Master's course 석사과정 전 학년 성적증명서	-	-	☐		
⑫ Proof of Family Relationship 부모국적 및 가족관계 입증 서류	☐	☐	☐	Check #6 [Proof of Family Relationship] at page 6	
⑬ Copy of Residence Card(Front · Back sides) 외국인등록증 사본(앞·뒷면)	▲	▲	▲	Only domestic applicants in Korea 국내 체류 지원자만 제출	
⑭ Copy of Passport 여권 사본	☐	☐	☐	[Uzbek] Only Int'l passport allowed 우즈베키스탄 지원자는 국제여권 제출	
⑮ Cert. of Language Proficiency 공인어학능력 성적증명서	▲	▲	▲	Must be valid until the 1st semester begins Check #3 [Eligibility for Language Proficiency] at page 3 첫 학기시작일 기준 유효한 것만 제출 3쪽 3번 참조 [3. 어학능력자격]	

※ 그 외 국제교류본부에서 추가검증을 위하여 요구하는 서류 일체 제출해야함

(You must submit the additional documents required by Office of International Affairs for further screening.)

※ '○'는 '필수'제출, '▲'는 '선택'제출('○': Necessarily required, '▲': Optionally required)



자기소개 및 학업계획서 (Statement of Purpose; SOP)

- 자기소개, 지원동기 및 학업계획 내용을 포함하여, 필요시 별도의 이력서 등의 추가서류 첨부 가능
- Introduce yourself and write a brief statement of purpose describing reason(s) for pursuing undergraduate studies at Chungbuk National University. Include any additional information concerning your preparation that is pertinent to the objective specified. Attach an additional sheet if necessary. You may attach a curriculum vitae if required by the department you apply to.

1. 자기소개(Introduce yourself)

2. 지원동기 (Reasons for pursuing Graduate studies)

3. 학업계획(Study/research plan)



학력 조회 동의서

(Consent to Access Academic Records)

교육과정 Level of Education	학교명 Name of School	학교주소 School Address	전화번호/Phone 팩스번호/Fax	학위번호 Degree Number
대학 (College or University) (Bachelor)	(English)			
	(First Language)			
대학 (College or University) (Master)	(English)			
	(First Language)			
대학 (College or University)	(English)			
	(First Language)			

- ※ College information is only for transfer applicants.
- ※ Phone and fax number must include country and regional calling codes.
- ※ Applicants must correctly fill out the above information in order for the university to access their educational records.

상기의 자료는 귀교에서 공식적으로 본인의 학력 자료를 조회하는데 이의가 없음에 동의합니다.

I hereby authorize Chungbuk National University to officially request academic and personal information from each academic institution I have attended.

20 년(YYYY) 월(MM) 일(DD)

지원자 성명(Applicant's Name): _____

지원자 서명(Applicant's Signature): _____



A. [본인/부모] 유학경비 부담 서약서

(A. [Applicant/Parents] Affidavit of Financial Support)

※ 지원자 인적사항 (Applicant's Personal Particulars)

성명 (Name)			
학위과정 (Degree Program)		생년월일 (Date of Birth)	
지원학과 (Desired Department)		성별 (Gender)	
지원전공 (Desired Major)		국적 (Nationality)	

※ 귀하의 유학경비를 부담할 개인이나 기관명을 쓰시오.

(Please provide the name of the sponsor who will provide all funds for the applicant's studies.)

개인 또는 기관명 (Name of Sponsor)		
관계 (Relationship with the Applicant)	☐ 본인	☐ 부모
직업 (Occupation)		
주소 (Address)		
전화번호 (Phone Number)		

본인은 상기 지원자의 유학기간 중 일체의 경비 부담을 입증합니다.

(I agree to bear all costs for the applicant's studies at Chungbuk National University.)

20 년(YYYY) 월(MM) 일(DD)

재정보증인 성명(Financial Guarantor's Name): _____

재정보증인 서명(Financial Guarantor's Signature): _____



[서식 3-1] 충북대 지도(예정)교수 의견서
[Form 3-1] Reference by CBNU prospective
academic advisor

충북대 지도(예정)교수 의견서
(Reference by CBNU prospective academic advisor)

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[지도(예정)교수] 재정보증 확인서 [[CBNU Prospective Advisor] Financial Guarantee Letter]

■ 피보증 외국인 유학생 인적사항(Applicant's Personal Information)

성명(Name) :	체류자격(학위과정) : (Status of Stay/Degree)
외국인등록번호(생년월일) : (Alien Registration Number/Date of Birth)	전화번호 : (Phone Number)
주소(Address) :	
지원학과(Department) :	국적(Nationality) :

■ 장학금 내역(Scholarship Information)

과제명 : (Title of Project)	연구기간 : (Period of Research)
연구책임자 : (Principal Investigator)	지원예정기간 : (Period of Support)
연구비 : (Amount of Research Fund)	지원예정액 : 작성예시; 1600만원/연간 (Amount of Prearranged Research Grant)

■ 보증인 인적사항(Guarantor's Personal Information)

성명(Name) :	
주민등록번호(생년월일) : (ID Number/Date of Birth)	전화번호 : (Phone Number)
주소(Address) :	
근무처(Employer) :	직위(Position) :
피보증인과의 관계 : (Relationship to the Applicant)	
보증기간 : (Period of Guarantee)	

※ 위 재정보증인은 피보증인 외국인유학생이 대한민국에서 체류함에 있어 보증기간 동안 재정능력을 보증하며, 재정보증 유학생은 위 1인에 한정함을 확인합니다.

(I hereby agree to sponsor the above applicant during their period of stay in the Republic of Korea, and that this guarantee applies only to the applicant stated above.)

※ 보증을 철회하지 않고 다른 외국인 유학생의 재정을 보증하는 경우 출입국관리법 제 26조에 의해 처벌 받을 수 있음을 확인합니다.

(I also certify that providing financial guarantees for multiple international students without withdrawal may result in penalties in accordance with Article 26 of the Immigration Act.)

※ 장학금 지원예정 기간 및 금액에 대한 제한은 없으며, 상기 지원자의 연구과제 태도, 성실도 및 기여도 등이 불성실하다고 판단될 경우, 장학금 지원을 중단할 수 있습니다.

(The amount and period of scholarship do not have any limitations. However, the scholarship may be terminated if the applicant's performance, attitude and demeanor are considered inappropriate.)

재정보증인(지도(예정)교수)(Prospective Advisor):	년	월	일
재정보증인 소속학과(Department):	(서명 또는 인)		



CBNU 외국인 유학생 재정증명 확인서

(CBNU Certificate of Financial Support)

■ 지원자 인적사항 (Applicant's Personal Particulars)

수험번호 (Application No.)		성명 (Name)		생년월일 (Date of Birth)	
지원학과/전공 (Dept./Major)		학위과정 (Degree)		국적 (Nationality)	

■ 재정증빙 내역 (Financial Proof Particulars)

입증주체 (Guarantor)	대학본부 (University Headquarter)			→ 합계** (Sum total)
	C. 연구과제 (BK21, 개인과제 등) (By Research project BK21, etc.)	D. 대학원 장학 (토픽장학 등) (Grad. Scholarship; TOPIK etc.)	E. 국제교류 장학 (지쿠르트 등) (International Scholarship; G-Cruit, etc.)	
연간금액 (Amount /Year)				

** 합계금액이 한화 1,600만원 미달 시, 차액만큼 추가 증빙 필요 → 본인/부모명의 통장 잔고증명서를 국제교류본부로 제출
(If the sum total is less than 16,000,000won, you must submit a bank balance certificate of the rest amount under either you or your parents to Office of International Affairs.)

■ 지도(예정)교수 인적사항 (Prospective Academic Advisor)

재직기관(Institution)	충북대학교(Chungbuk National Univ.)	소속학과(Dept.)	
성명(Name)		서명(Signature)	

* 본인(지도교수)은 상기 지원자가 충북대학교 입학 시 위 재정증빙 내역에 의거하여 재정 증명 대상임을 확인합니다.
(I, The academic advisor confirm that the above applicant, once they are accepted, is expected to be awarded financial aid.)
* 단, 지원자의 연구·학업태도, 성실·기여도 등이 불성실하다고 판단될 경우, 재정 지원 여부 재검토
(The financial aid above may be terminated if the applicant's performance or demeanor is considered inappropriate.)

■ 재정 증명 부서장 확인 (Confirmed By)

재정지원 항목 (Title of Financial Aid)	C. 연구과제		D. 대학원 장학	
확인 부서 (Office/Dept. In charge)	산학협력단		대학원정책실	
성명/서명 또는 날인 (Name/Signature)	○○○	[서명 또는 날인]	○○○	[서명 또는 날인]

20 년(YY) 월(MM) 일(DD)

충 북 대 학 교 총 장
President of Chungbuk National University